

REGISTRATION FORM

CODART TWAALF study trip to Helsinki and St. Petersburg 21-25 September 2009

> Please send, fax or email your completed registration form to: CODART, P.O. Box 90418, 2509 LK The Hague, The Netherlands. F: +31 70 333 9749 E: events@codart.nl

NAME (as on passport) _____
INSTITUTION _____
STREET ADDRESS _____
CITY _____ POSTCODE _____ COUNTRY _____
PASSPORT NO. _____ VALID UNTIL _____ NATIONALITY _____

STUDY TRIP FEE

Registration for the study trip will be confirmed by email or letter **after the registration form** has been received. If you require an invoice before payment, please indicate it in the space provided below. The study trip fee includes five nights hotel stay (including breakfast), transportation between Helsinki and St. Petersburg as well as within the cities, one reception, two dinners, two lunches and all guides and admissions. The optional weekend program includes the fore mentioned plus one more hotel night and transportation to the locations. Airfare, airport transfer and visa are NOT included in the fee. Please see www.codart.nl/CODART_TWAALF_study_trip for the most up to date program and information on the study trip.

I will participate in and agree to pay the fees for:

Standard program: 21-25 September

- 1050 € single room
 800 € double room

Standard program plus optional weekend program:

21-27 September

- 1200 € single room
 900 € double room

I require an invoice for payment

I accept the study trip fees and cancellation terms

Date _____ Signature _____

I will pay by:

- Bank transfer
Stichting CODART bank account:
ABN AMRO Bank
Apollolaan 171
NL-1077 AS Amsterdam
The Netherlands
Account nr: 52.69.87.197
Swift code: ABN-ANL-2A
IBAN: NL92ABNA0526987197
- Online payment via www.codart.nl/fees (credit card or PayPal)

> Please indicate 'CODART TWAALF' and participant's name with payment.

Refunds in case of cancellation:

Until 30 June: 100% less bank charges
1-15 July: 80%.
16-31 July: 50%
1-7 August: 25%
After 7 August: no refund

FINANCIAL ASSISTANCE

I would like to apply for a study trip grant

Please note: if funding is available, one grant will be available for a CODART member from Central and Eastern Europe, Russia or Latin America. Deadline for applying: 1 June 2009.

Important indications:

- The study trip is limited to a maximum of 30 participants. Registrations will be handled in the order in which they are received. You will receive an official receipt/confirmation by email or post after your registration form has been processed. If you require an invoice before payment, please email events@codart.nl
- If we receive more than 30 registration requests, priority will be given to (1) full members of CODART, (2) associate members and (3) up to five non-members introduced by a full member.
- Should you have any questions, please contact the CODART bureau: T: +31 (0)70 333 9744 E: events@codart.nl
- For more information please see the CODART TWAALF study trip page: www.codart.nl/CODART_TWAALF_study_trip
- Changes may be made without notice. Price may be adjusted to compensate for contingencies beyond our control.
- Participants are required to take out whatever coverage for travel, medical, cancellation and liability insurance they deem necessary.

Thank you for registering!