

## **GUIDELINES**

### **Speakers' Corner**

#### **CODART ZEVENTIEN Amsterdam**

**16-18 March 2014**

During CODART ZEVENTIEN CODART members will have an opportunity to give a short presentation. Instead of the group discussions during the Market of Ideas that was a part of previous congresses, the morning session on Tuesday, 18 March will feature a plenary Speakers' Corner. CODART members will be given the congress floor for seven minutes, during which time they can put questions to their fellow curators or appeal to them for help with a project or research question. After each presentation there will be time for reactions from the audience.

Ideally, the presentations should tie in as much as possible with the theme of the congress, *Presenting our Collections: Ideals, Ideas and Practice*. Suitable subjects include a wide range of ideas about collections and exhibition practices, including everything from display cases and illumination to educational programs and the use of digital media.

#### **How to apply**

Please fill in the application form and return it via [events@codart.nl](mailto:events@codart.nl) before **1 October 2013**. CODART's program committee will evaluate the proposals and select seven speakers, who will be given time on the podium.

#### Before the congress

The congress folder will include a short text about your presentation, based on the proposal you submit. Once you have been selected by the program committee, you will have time to fine-tune your proposal, which will then be sent to our editor for translation or revision.

If you choose to include a **PowerPoint** presentation, please keep it short. It must be sent before **3 March 2014** to [events@codart.nl](mailto:events@codart.nl).

#### At the congress

Presentations should be timed to last **seven minutes**. Speakers will be given a sign just before their time is up; presentations are not allowed to exceed seven minutes. Afterwards speakers will be given three minutes to answer questions from the audience.

If you would like to test your PowerPoint presentation beforehand, please report to our webmaster, Tom van der Molen, in the auditorium of the Rijksmuseum from 8:30 am.

#### After the congress

Did your presentation get results? Did you make any useful contacts, solve a problem, or receive valuable feedback? We would like to hear what you think of the Speakers' Corner, so we ask that you submit a short evaluation of your experience before **1 April 2014**.