



## THE METROPOLITAN MUSEUM OF ART Position Profile

<b>Position Title:</b>	Assistant Curator		
<b>Location:</b>	The Met Fifth Avenue		
<b>Department:</b>	Drawings and Prints		
<b>Reports to:</b>	Curator-in-Charge		
<b>Salary Grade:</b>	P4	<b>Employee Classification:</b>	Exempt Full-Time
<b>Effective Date:</b>	June 2021	<b>End Date:</b>	N/A

### About the Metropolitan Museum of Art

The Metropolitan Museum of Art collects, studies, conserves, and presents significant works of art across all times and cultures in order to connect people to creativity, knowledge, and ideas.

The Met presents over 5,000 years of art from around the world for everyone to experience and enjoy. The Museum lives in three iconic sites in New York City—The Met Fifth Avenue, The Met Breuer, and The Met Cloisters. Since it was founded in 1870, The Met has always aspired to be more than a treasury of rare and beautiful objects. Every day, art comes alive in the Museum's galleries and through its exhibitions and events, revealing both new ideas and unexpected connections across time and across cultures.

### About the Department

The Department's vast collection of works on paper comprises approximately 21,000 drawings, 1.2 million prints, and 12,000 illustrated books created in Europe and the Americas from about 1400 to the present day. Since its foundation in 1916, the Department has been committed to collecting a wide range of works on paper, which includes both pieces that are rare and lauded for their aesthetic appeal, as well as material that is more popular, functional, and ephemeral. The broad scope of the department's collecting encourages questions of connoisseurship as well as those pertaining to function and context, and demonstrates the vital role that prints, drawings, and illustrated books have played throughout history.

### GENERAL STATEMENT OF RESPONSIBILITIES & DUTIES:

The Metropolitan Museum of Art provides equal opportunity to all employees and applicants for employment without regard to race, color, religion, creed, sex, sexual orientation, national origin, ancestry, age, mental or physical disability, pregnancy, alienage or citizenship status, marital status or domestic partner status, genetic information, genetic predisposition or carrier status, gender identity, HIV status, military status and any other category protected by law in all employment decisions, including but not limited to recruitment, hiring, compensation, training and apprenticeship, promotion, upgrading, demotion, downgrading, transfer, lay-off and termination, and all other terms and conditions of employment.



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The Metropolitan Museum of Art seeks an Assistant Curator of Northern European Drawings, Prints, and Illustrated Books in the Department of Drawings and Prints, reporting to the Curator-in-Charge of Drawings and Prints. The Assistant Curator will need to be a specialist in drawings and prints with the connoisseurship and research skills that will allow them to meaningfully engage with scholars, students, and collectors. As part of the curatorial team in the Department of Drawings and Prints, the Assistant Curator will be responsible for contributing to all curatorial duties, including: researching, studying, interpreting, and publishing works in the collection under his/her curatorial responsibility; planning and executing exhibitions and programs; and building the collection.

The candidate will be in charge of the department's collection of Northern European (German, Dutch, and Flemish) drawings, prints, and illustrated books from the 15<sup>th</sup> through the 19<sup>th</sup> centuries. The Assistant Curator will participate in gallery installations, writing labels and online features, and database management; respond to public inquiries and assist scholars; help in the organization of loans; contribute to the Museum's public education programs; research the permanent collections and identify and recommend acquisitions for purchase; and actively engage with supporters and colleagues both nationally and internationally, in addition to other related duties. The Assistant Curator will contribute to general and scholarly departmental publications, in both electronic and print form.

Successful candidates will have genuine interest in making the Department's collections accessible to the layman as well as the specialist, thus a strong facility in written and oral communication, as well as the ability to maintain precise and careful records and excellent computer skills. Demonstrated experience in accomplishing original research on drawings and prints is required. The Assistant Curator must also have the ability to work closely with all staff within the Department and with colleagues throughout the Museum as well as donors and collectors and the academic community, in addition to proven lecturing and writing capabilities. A Ph.D. in art history is required in addition to excellent language skills.

#### **PRIMARY RESPONSIBILITIES & DUTIES:**

- Care for the permanent collection of Northern European drawings, prints, and illustrated books
- Review and update object records in the Museum database (TMS).
- Propose and organize special exhibitions, gallery rotations, and accompanying publications in collaboration with curatorial colleagues.
- Consult with the Museum's conservators on the care of the collection and documentation of the condition of works.
- Recommend acquisitions for purchase.

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- Foster and maintain excellent working relationships with donors, patrons, collectors, dealers, colleagues from other international institutions, and the scholarly community.
- Conduct specialized research, catalogue, and publish on the collection.
- Participate in the Friends of Drawings and Prints programs and two annual Visiting Committee meetings.
- Answer correspondence related the Collection; assist the public and visiting scholars.
- Contribute to the teaching mission of the Museum through public lectures and mentorship of interns and fellows.
- Other related duties.

#### **REQUIREMENTS & QUALIFICATIONS:**

##### **Experience and Skills:**

- Experience in a museum, academic institution, or equivalent, required
- Demonstrated scholarly achievement, including evidence of original research and writing ability
- Excellent interpersonal and communication skills with colleagues across the museum and externally with artists, academics, scholars, donors, and the general public
- Expert knowledge of German, Dutch, and Flemish art
- Ability to maintain precise and careful records
- Excellent computer skills

##### **Knowledge and Education:**

- PhD or ABD preferred
- Knowledge of German or Dutch preferred

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