

Job description:

Friends of Kenwood Curator of Collections and Interiors

Grade: C

Salary: Standard Terms, National Pay Range £37,863 - £40,933

(Pay ranges for work locations in Greater London or Hot Spots will be approximately 5% higher than the National pay range. Pay ranges for Inner London are 10% higher than the National pay range. Pay ranges for those on TUPE terms will be approximately 6.8% lower than the equivalent Standard Terms pay range.)

Reports to: Senior Collections Curator

Location: Kenwood

Everyone's welcome

Everyone is welcome at English Heritage. We are passionate about ensuring we are an organisation where everyone is valued, respected and supported for their unique contributions, this is why we put Equality, Diversity and Inclusion at the heart of how we innovate, inspire and involve the diverse communities we serve. We all work together to build an inclusive culture that encourages the diverse voices of our people.

Who we are

Heritage is for everybody, and we are here for heritage. With your help, we can share England's historic sites, objects and stories with millions more people for generations to come.

No matter what you do or where you do it, by joining us you'll be playing a vital role in looking after some of the greatest places in England so that they can be enjoyed today and for generations to come. You'll find it's a workplace like no other – taking you behind the scenes of these extraordinary sites and supporting you to share your ideas, inspire others and make a difference.

Where you'll be working

Kenwood

What you'll achieve with us

You will use your expertise to uncover and share stories about the art and interiors at Kenwood, working collaboratively across and outside of the organisation.

You will instigate and facilitate research, develop and deliver content, maintain partnerships, provide informed advice and act as champion for the collections and interiors.

You will continue to develop your specialist knowledge and may, as required, be expected to manage an assistant curator.

Working under the direction of the Senior Curator of Collections and alongside the wider team at Kenwood you will maintain excellent relations with the Friends of Kenwood.

What you'll be doing as part of the team

1. You will use your expertise to instigate, facilitate and deliver exemplary research, working closely with internal and external partners.
2. You will actively seek to share the stories of Kenwood with a broad range of audiences.
3. You will work collaboratively to deliver exhibitions, focussed displays, published content and other agreed outputs.
4. You will lead on delivering collection development statements and collection reviews, informing the acquisition and disposal process, including collection rationalisation.
5. Work with colleagues, including volunteers, to support and deliver engagement with communities and other audiences.
6. Actively support work strands around learning.
7. Advocate for the collections and Kenwood, representing English Heritage with external partners and in key strategic relationships.
8. Carry out Inheritance Tax casework as required.
9. Work closely with the Registrar team, Collections Management and Collection Conservation.
10. Where required, line manage an Assistant Curator and collections volunteers to deliver specified objectives.
11. Manage a delegated budget as agreed.

We're flexible

We are dedicated to the wellbeing of our employees and will actively support you to find the balance which enables you to thrive. We have flexible working policies, we recognise that people might have different needs to enable themselves to work at their best and balance both their life and work. We are happy to talk about how best we can accommodate your needs.

We're Disability Confident

We are positive about disability, committed to providing equality of opportunity and are proud to be part of the Disability Confidence Scheme, so if you have a disability, we would be happy to discuss reasonable adjustments that you might need, either as part of the application process, or the job itself.

Occasionally we may need to review a job description to incorporate any changes or other duties needed for the role as identified by the line manager.

Who we're looking for

Essential experience

- Extensive experience of working with museum collections and exhibition work.
- Experience of managing team members and volunteers.
- Experience of engaging the public within a heritage or museum environment
- Experience in contributing to grant/bid writing
- Experience of leading on projects and delivering complex workstreams

Essential skills / Knowledge / Qualifications

- First degree in history, archaeology or a relevant, related subject
- Post-graduate qualification in a subject related to the heritage and/or museum sector or equivalent experience.
- Excellent knowledge of the heritage and museums sectors and an awareness of the current debates/topics
- An appropriate publication record.
- Excellent communication skills and an ability to influence and negotiate
- A commitment to inclusivity in the sector

Essential behaviours

- English Heritage core behaviours, which are:
Collaboration
Innovation
Empowerment
- A proven ability to develop positive relationships within a large organisation
- A willingness to collaborate, establish shared priorities and work collegiately
- An ability and willingness to innovate and challenge accepted practice
- The desire to empower others
- The courage to call-out inappropriate behaviours

Additional circumstance to consider

We are happy to discuss this in more detail to support your work-life balance – This role requires frequent travel to sites that are often in remote locations and so a full driving licence is advantageous. Occasional overnight stays away from home will also be required.